

**NBC MODERNIZATION PROGRAM OVERSIGHT OFFICE
 BIWEEKLY INDOOR AIR QUALITY FORUM**

Minutes	June 4, 2007	1400-1530	2505 MIB
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MEETING CALLED BY: Gay Bindocci, MPO Sustainability Coordinator

TYPE OF MEETING: Biweekly Indoor Air Quality Forum

FACILITATOR: Gay Bindocci, MPO Sustainability Coordinator

NOTE TAKER: Jeremy Lawson

TIMEKEEPER: Jeremy Lawson

ATTENDEES:

Gay Bindocci, Sustainability Coordinator
 Jeremy Lawson, NBC MPO Office Automation Assistant
 Ken Tunney, Acting Building Manager
 Mike Cyr, Acting Assistant Director Administrative Operations
 Ian Rosenblum, NBC Industrial Hygienist
 Greg Rabida, Solicitors Office
 Kristina Clark, Solicitors Office
 Laura Brown, Solicitors Office
 Tony Perry, Solicitors Office
 Jan Elmore, Solicitors Office
 Roberta Richardson, NBC Administrative Analyst
 Alice Grise, NBC Administrative Assistant
 James Hodges, GSA Industrial Hygienist
 Skip Vaughn, GSA Senior Project Manager

90 Minutes	NIOSH Report	Gay Bindocci
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Discussion:

- Bindocci returned to the issue of refuse being stored in the north end of the garage. Tunney explained that some refuse is stored here, but as much modernization refuse as possible is disposed of through trash chutes. Refuse below grade on floors 2, 1, and basement levels are moved through the garage and up ramps to construction dumpsters. Refuse that is not removed is stored in the garage. Attendees requested a protocol for how long refuse could be stored in the garage as well as an explanation for why refuse could be stored there at all for any period of time. Tunney explained that some materials, like carpets, are recycled, and that DOI contributes to this pile because they cannot be removed except in bulk.
- NIOSH Report. Attendees expressed dismay over the contents of the NIOSH report that was recently made public. Attendees were expressed frustration that an Indoor Air Quality Management plan was approved in 2003, and yet many appropriate practices were not put into place until September 2006. Attendees complained that this spoke of poor construction practices and poor supervision and compliance assurance from GSA and DOI. Attendees stated that they expected to have more

information about the substances being used by the contractor and when they were being used. They also expressed dismay that negative air pressure had not been kept constant throughout the construction zone. Rosenbloom noted that negative air could not be consistently achieved with all windows removed: fans would need to be installed in every window, or some windows would have to remain in place in order for this to be achieved through major temperature fluctuations. Tunney explained that negative air pressure is kept constant during abatement activities in abatement zones, but the situation in the general construction zone is more variable. They noted that there is a meter running on the 5th floor that measures the pressure differential between occupied and construction spaces, and this is checked in Hodges' weekly inspections of the building.

- Cyr noted that a letter is being prepared to the GSA general administrator to discuss and address DOI concerns about current and past construction practices. Some attendees expressed desire to see upper management involved in listening to employee concerns and making changes. Some attendees request that a risk assessment be performed with regard to DOI employees and shared with building occupants. Currently, the modernization team noted that the general contractor had completed a risk assessment for its workers, but nothing has been done with respect to building occupants. Attendees stated they no longer felt that could trust GSA and DOI managers at their word and wanted to see further evidence that employee health issues were addressed, starting with the list of 10 items noted by NIOSH in their letter.
- NBC, Facilities, and Modernization members noted that occupant complaints and concerns go to different sources, and in the future, there should be a method for facilitating information sharing among the different groups.

Action Items	Person Responsible	Due Date
1. The 10 issues listed by the NOISH letter to Nina Hatfield need to be addressed. Occupants wish to see evidence that these issues are being dealt with appropriately and expediently.	Gay Bindocci	June 18, 2007